



AACI Membership Charter

1. Members must act in such a way as to promote the objectives of the AACI

This includes the following objectives:

- a. To actively participate and attend meetings, to assist in the preparation of guidance documents and to carry out the duties associated with the assigned roles on the AACI committee. The AACI is an active and proactive group that seek to improve acoustic consultancy standards in Ireland and it can only do so by the active participation of its members.
- b. To promote and advance acoustics and to facilitate the exchange of information and ideas in relation thereto.
- c. Continuing Professional Development (CPD), allows AACI members to maintain, develop and enhance their professional competency. CPD is essential for the profession to maintain and preserve the integrity of the practitioner, as well as safeguard the client. Continuously educating oneself demonstrates commitment to the importance of the profession as a whole and fosters high standards of protection for clients. The AACI requires Members to take part in CPD on an on-going basis.
- d. To encourage the study of acoustics, highlight excellence in acoustics and to improve and elevate the general and technical knowledge in any manner considered appropriate by the AACI
- e. To encourage research and assist in the publication of AACI guidance documents as directed by the Committee.

2. Work within Areas of Competence

2.1. Members must perform work ONLY in their areas of competence.

2.2. In all circumstances, members must:



- a. inform their employers or clients if any assignment requires qualifications and/or experience outside their fields of competence, and where possible make appropriate recommendations in regard to the need for further advice.
- b. report, make statements, give evidence or advice in an objective and truthful manner and only on the basis of adequate knowledge.
- c. reveal the existence of any interest, pecuniary or otherwise, that could be taken to affect their judgement in technical matters.

3. Application of Knowledge

- 3.1. Members must apply their skill and knowledge in the interest of their employer or client, for whom they must act in professional matters as faithful agents or trustees.
- 3.2. Members must at all times act equitably and fairly in dealing with others. Specifically, they must:
 - a. Strive to avoid all known or potential conflicts of interest, and keep employers or clients fully informed on all matters, financial or technical, that could lead to such conflicts.
 - b. refuse compensation, financial or otherwise, from more than one party for services on the same project, unless the circumstances are fully disclosed and agreed to by all interested parties.
 - c. neither solicit nor accept financial or other valuable considerations from material or equipment suppliers in return for specification or recommendation of their products, or from contractors or other parties dealing with their employer or client.

4. Reputation

- 4.1. Members must develop their professional reputation on merit and must act at all times in a fair and honest manner.
- 4.2. No member may act improperly to gain a benefit and, accordingly, must not:
 - a. pay nor offer inducements, either directly or indirectly, to secure employment or engagement.



- b. falsify or misrepresent their qualifications, or experience, or prior responsibilities nor maliciously or carelessly do anything to injure the reputation, prospects, or business of others.
- c. use the advantages of privileged positions to compete unfairly.
- (d) fail to give proper credit for the work of others to whom credit is due nor to acknowledge the contribution of others.
- d. become involved with a project on which they know another acoustician is currently engaged by the same client without first taking reasonable steps to inform the other acoustician.

5. Professional Development

5.1. Members must continue their professional development throughout their careers and shall assist in the identification of suitable and appropriate CPD topics and speakers for the group.

5.2. Members must:

- a. strive to extend their knowledge and skills in order to achieve continuous improvement in the science and practice of acoustics.
- (b) actively assist and encourage those under their direction or with whom they are associated to advance their knowledge and skills.

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6. Membership Criteria

6.1. Full Membership

- a. Applicants for Full Membership to AACI should be full members of the Institute of Acoustics (MIOA) or similar. These are applications that satisfy the Council of the IoA as being suitably qualified educationally with a minimum of three years' experience of responsible work in acoustics.
- b. Applicants should as a minimum hold a Diploma in Acoustics and Noise Control from the Institute of Acoustics. Higher academic qualifications (as a follow on to the Diploma in Acoustics and Noise Control) are also welcomed and considered.
- c. Applicants should be in a position to submit three technical acoustic reports for review as part of the application process.



- d. A current CV will be required by all applicants and details of the types of projects (and their roles) that they have been involved in within the three previous years to the application.
- e. The AACI committee will then review the application to decide if the applicant meets the criteria specified.
- f. Full members will have full voting rights. They will be informed of all AACI activities, and will be invited to participate in CPD training events.
- g. In addition to becoming a member, applicants will be required to commit to ongoing work at AACI in terms of developing and progressing acoustic guidance documents in the Republic of Ireland.

6.2. Associate Membership

- a. Applicants to AACI for Associate Membership should as a minimum hold a Diploma in Acoustics and Noise Control from the Institute of Acoustics or equivalent acoustic qualification. Higher academic qualifications (as a follow on to the Diploma in Acoustics and Noise Control) are also welcomed and considered.
- b. Applicants should be in a position to submit two technical acoustic reports or acoustic research studies for review as part of the application process.
- c. A current CV will be required by all applicants and details of the types of projects (and their roles) that they have been involved in within the three previous years to the application.
- d. The AACI committee will then review the application to decide if the applicant meets the criteria specified.
- e. Associate members will be informed of all AACI activities, and will be invited to participate in CPD training events.

In addition to becoming a member, applicants will be required to commit to ongoing support of the AACI in terms of developing and progressing acoustic quality and standards in the Republic of Ireland.

6.3. Affiliates / Academic Affiliates

- a. Applicants to AACI for Affiliate Membership (including Academic Affiliates) should be able to demonstrate significant and relevant experience in acoustics.



- b. Applicants should be in a position to provide evidence of their acoustic studies, and their interest in furthering their professional acoustic experience.
- c. A current CV will be required by all applicants and details of the types of acoustic projects (and their roles) that they have been involved in within the three previous years to the application.
- d. The AACI committee will then review the application to decide if the applicant meets the criteria specified.
- e. Affiliate members will be informed of all AACI activities, and will be invited to participate or to lead CPD training events.

In addition to becoming a member, applicants will be required to commit to ongoing support of the AACI in terms of developing and progressing acoustic quality and standards in the Republic of Ireland.

6.4. Student Membership

- a. Applicants to AACI for Student Membership should be registered as students on a recognised course for acoustic qualifications, such as the IoA Diploma in Acoustics and Noise Control from the Institute of Acoustics or equivalent.
- b. Applicants should be in a position to provide evidence of their acoustic studies, and their interest in furthering their professional acoustic experience.
- c. A current CV will be required by all applicants and details of the types of projects (and their roles) that they have been involved in within the three previous years to the application.
- d. The AACI committee will then review the application to decide if the applicant meets the criteria specified.
- e. Student members will be informed of all AACI activities, and will be invited to participate in CPD training events. Mentoring and professional placements by full members will be encouraged for student members, if requested.

In addition to becoming a member, applicants will be required to commit to ongoing support of the AACI in terms of developing and progressing acoustic quality and standards in the Republic of Ireland.